



Susan B. Mixdorf

Paralegal

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Susan B. Mixdorf is a paralegal in Reinhart's Trusts and Estates Practice, where she provides value to high net-worth clients by assisting with all facets of the estate and trust administration process, including collection, valuation, re-titling and conveyance of the decedent's assets. She also focuses on tax planning and preparation of estate tax returns, gift tax returns, fiduciary income tax returns and foundation tax returns.

Her extensive experience equips her to assist with every step of estate and trust administrations, providing clear timelines and working to ensure an efficient and seamless process. Susan is particularly sensitive to family dynamics and the unique needs of clients, finding satisfaction in helping them during a frequently stressful period.

Outside of work she enjoys gardening and going on road trips with her dog.

Education

- B.A., University of Wisconsin-Madison (Chinese)

Practices

- Trusts and Estates

Services

- Gift and Estate Tax Audits
- Trust and Estate Administration

Matters

- Wisconsin and Florida probate administrations
- Estate, gift, foundation and fiduciary and individual income tax preparation



- Trust/estate accounting, valuation and conveyance of assets and funding of trusts

Honors & Affiliations

- State Bar of Wisconsin Certified Paralegal (SBWCP)
- Registered Tax Return Preparer (RTRP)
- IRS Annual Filing Season Program Compliant (AFSP)
- Estates and Trusts Specialty Section (Member)